



Notice of Meeting

SURREY
COUNTY COUNCIL

SURREY COUNTY COUNCIL'S LOCAL COMMITTEE (MOLE VALLEY)

Date: WEDNESDAY 23rd September 2009
Time: 14:00
Venue: MOLE VALLEY DISTRICT COUNCIL CHAMBER,
PIPPBROOK, DORKING

Surrey County Council Members:

Helyn Clack (Chairman)	(Dorking Rural)
Clare Curran (Vice Chairman)	(Bookham and Fetcham West)
Stephen Cooksey	(Dorking and the Holmwoods)
Tim Hall	(Leatherhead and Fetcham East)
Christopher Townsend	(Ashtead)
Hazel Watson	(Dorking Hills)

Mole Valley District Council Members:

Valerie Homewood	(Beare Green)
Ann Howarth	(Bookham South)
David Howell	(Ashtead Common)
Chris Hunt	(Ashtead Village)
Jean Pearson	(Capel, Leigh and Newdigate)
David Sharland	(Leatherhead South)

Contact:

To ask a question or present a petition please contact Amy Rockell [Local Committee and Partnership Officer] on 01372 371662, or e mail amy.rockell@surreycc.gov.uk

Dispatch:

14th September 2009

Copies of the reports listed on this agenda will be available at libraries and on our website. Please visit www.surreycc.gov.uk/molevalley and follow the link to "Committee papers".

This is a meeting in public. If you would like to attend and you have any special requirements, please contact Amy Rockell, on 01372 371662.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call 01372 363918, write to Local Partnerships Team, Surrey County Council, Bay Tree Avenue, Kingston Road, Leatherhead, KT22 7SY, Minicom 020 8541 8914, fax 01372 371629 or email amy.rockell@surreycc.gov.uk

Chief Executive

David McNulty

OPEN FORUM

Before the formal Committee session begins, the Chairman will invite questions from members of the public attending the meeting. Where possible questions will receive an answer at the meeting, or a written response will be provided subsequently.

- 1 APOLOGIES FOR ABSENCE**
To receive any apologies for absence from Members under Standing Order 39.1
- 2 DECLARATIONS OF INTEREST**
To receive any declarations of personal and/or prejudicial interests from County and District Council Members in respect of any item to be considered at the meeting.
- 3 MINUTES OF THE LAST MEETING**
Members will be asked to agree minutes from the last two Local Committees. The minutes will be available in the Council Chamber half an hour before the start of the meeting. Attached
Pg vii-xvi
Pg xvii-xxxi
- 4 LOCAL PROTOCOLS**
To agree amended local protocols. Report Attached
Pg 1-4
- 5 PUBLIC AND MEMBER QUESTIONS**
- a) To receive any written questions from residents or businesses within the Mole Valley area.
- b) To receive any questions from Members under Standing Order 46.
- 6 PETITIONS**
To receive any petitions in accordance with Standing Order 64 and the local protocol.
- 7 LOCAL PROTOCOL ON PUBLIC ENGAGEMENT FOR RIGHTS OF WAY**
The Local Committee is being asked to approve amendments to its Local Protocol to incorporate rules for public participation in items relating to Rights of Way applications. Report Attached
Pg 5-8
- 8 BYWAYS OPEN TO ALL TRAFFIC REPORT**
This report seeks approval to publish a Notice of the Intention to make a Traffic Regulation Order (TRO) for Byways Open to All Traffic 515 (Shere) known as Beggars Lane, 137 (Abinger) and 137 (Effingham) both known as Drove Road. Report Attached
Pg 9-16
- 9 UPDATE ON THE KEY PRIORITY PLACES IN MOLE VALLEY**
To receive an update from partners on the progress of priority places in Mole Valley. Report Attached
Pg 17-24
- 10 £100,000 CAPITALISED REVENUE FOR HIGHWAYS** Report Attached
Pg 25-30
- 11 PROGRESS OF HIGHWAYS REPORT [EXECUTIVE FUNCTION]**
To update the Local Committee on the progress of the 2008/09 programme. Report Attached
Pg 31-38
- 12 LOCAL COMMITTEE FUNDING [EXECUTIVE FUNCTION]**
To consider proposals for member's local funding allocation for 2009/10. Report Attached
Pg 39-42

MEMBER NOTES:

1. Members are reminded that Standing Orders require any Member declaring an interest that is personal and prejudicial to withdraw from the meeting during the discussion of that item, except in the circumstances referred to in Standing Order 58. If you have any queries concerning interests, please contact the Local Committee and Partnership Officer.
2. Members are reminded that, under Article 2.03(b)(iv) of the Council's constitution, they can formally notify the Area Director / Area Transportation Director of an item which they would wish to be included as a report to a future meeting of the Committee. The feasibility of any such requests will then be investigated and the Member concerned advised accordingly.
3. Member questions must be given in writing to the Local Committee and Partnership Officer by 12 noon **FOUR** working days before the meeting.
4. Members are requested to let the Local Committee and Partnership Officer the wording of any motions and amendments not later than one hour before the start of the meeting.
5. A record of any items handled under delegated powers since the last meeting of the Committee will be available for inspection at the meeting.

PUBLIC PARTICIPATION:

At the start of the local committee for Mole Valley, any member of the public who is a resident or conducting business in the Mole Valley area may present a petition or ask a question. The procedure for submitting petitions and questions is laid out in a local protocol, which is summarised below. The full protocol is available on request from the Local Committee and Partnership Officer and will be given to any member of the public who gives notice that they wish to submit a petition or ask a question.

OPEN FORUM

There is an Open Forum session at the beginning of the Local Committee for members of the public to ask questions to members. There will be no limit to the number of oral questions which may be asked at any one meeting, although the time available to ask questions will usually be limited to 20 minutes as a rule.

PETITIONS

Petitions must contain signatures from 10 households or businesses within the affected area but in some circumstances it may be appropriate for the chairman to exercise their discretion to accept a petition carrying fewer signatures. It must relate to a matter within the terms of reference of the local committee.

A spokesman for the petitioners can address the local committee on the subject of the petition for 3 minutes. The Chairman will then accept the petition on behalf of the local committee. If the petition is submitted 14 days before Local Committee, an

officer will respond to the petition. **The spokesperson may then ask one supplementary question.** If the petition was not submitted 14 days before the Local Committee the petition will be referred without discussion to the next appropriate meeting of the local committee at the discretion of the Chairman.

WRITTEN PUBLIC QUESTIONS

Copies of any questions received in writing will be circulated to Members of the local committee in advance providing the question was received 14 days in advance of the meeting. Otherwise, a response will be provided after the meeting.

Questions will be taken in the order in which they are received and directed to the Chairman. **People may ask one supplementary question after they have received their answer.**

Members of the public wishing to present a petition or ask a question should advise the Local Committee and Partnership Officer before the start of the meeting. Officers will be available half an hour before the start of the meeting. It would be helpful if members of the public wishing to participate arrive 10 minutes before the start of the meeting.